

**Discovery Charter School  
1100 Camino Biscay  
Chula Vista, CA 91910**

**Board of Directors**  
Regular Board Meeting  
Thursday, January 13, 2022  
5:30pm  
Virtual Meeting

**MINUTES**

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**I. Opening Procedures**

**A. Call to Order** at 5:32pm

**B. Roll Call**

Members Present: Rochelle Carroll, Terry McKearney, Erin Richison, Morgan Appel, Vikki Castorena

Members Absent:

Others Present: Principal Neil MacGaffey, and Associate Principal Erika Alamo, and MTSS Coordinator Melissa Moreno

**C. Pledge of Allegiance** led by MTSS Coordinator Melissa Moreno

**II. Approve Agenda**

*Motion: Richison*

*Second: McKearney*

*Vote: MCSU*

**III. Approve Minutes from November 10, 2021, Regular Board Meeting**

*Motion: Appel*

*Second: McKearney*

*Vote: MCSU – Richison abstained  
not present at this meeting.*

**IV. Approve Minutes from December 9, 2021, Regular Board Meeting**

*Motion: Richison*

*Second: Appel*

*Vote: MCSU*

**V. Public Comment:** Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

**A. Public Comment – Items on the Agenda:** None

**B. Public Comment – Items not on the Agenda:** None

## **VI. Principal's Report**

- Mr. MacGaffey thanked administration, office staff and teachers for running the school smoothly while he was out sick the first week returning from Winter break.
- He reported DCS current situation with record number of students being absent. DCS distributed 726 test kits on Monday, January 10 and during this week we had 66 positive cases reported. Today we had 176 (19% of the school) students out and 6 staff members. We also had to quarantine two fifth grade classes and do virtual learning to prevent an outbreak. DCS also decided to go virtual with the middle school next week due to the low attendance.
- The solar installation was delay and will start on Monday, January 17, 2022, in the West loop.
- Very few of the students between ages 5 and 12 have been vaccinated, whereas students in 7<sup>th</sup> and 8<sup>th</sup> there is a high number that are vaccinated.
- Sixth grade Camp is planned for next week and we'll have a team to test the students before they leave for camp. Only students that are vaccinated, tested negative and not having symptoms will be able to go to camp.
- At the February Board meeting DCS will present a mid-year LCAP report which will include midyear data, actions taken from the LCAP and expenditures made based on the plan and funding.
- We received another grant that we are beginning to work on in terms of writing the plan of the ELOP grant.
- After school tutoring will again begin next week and we are pleased with the attendance we had in second quarter. We have looked at our students' data and priorities and will be providing tutoring also for our English Learners who will be taking the ELPAC test between February and April.
- We made some changes to the RTI schedule based on the needs of students. We will begin SIPPS with primary students that have not made the expected progress.
- We'll be working with Dr. Luffborough and the Cultural Proficiency Committee next week to look at what we've done with the committee and staff and get suggestions for next steps.
- The Governor's budget proposal just came out which may help for next year's funding. End of year assessments will take place this year and we are preparing for that.
- We are the only charter school in the district with higher enrollment attendance this year and we are expecting attendance to improve next year by offering more programs. With more students getting vaccinated and positive cases dropping, things should be better.
- In March we'll be assessing newly funded programs to determine funding available for next year and also look at the data and the benefit of the new programs.

## **VII. First Interim Budget Report**

Mr. MacGaffey shared a power point with information of the 2021-2022 First Interim Budget Report with Board members, DCS staff and community.

**VIII. Bachelor's Degree Differential: Any classified employee who has completed a bachelor's degree, or AA degree, shall receive a 4% regular base pay differential, subject to the requirement. This bachelor's degree differential is provided in place of, and not in addition to, the 2% regular base pay of those currently receiving the increase.**

*Motion: Appel*

*Second: Castorena*

*Vote: MCSU*

FULL BOARD TO CLOSED SESSION

**IX. Adjourn to Closed Session – Virtual meeting.**

President Rochelle Carroll recessed to Closed Session at 6:17pm

**A. Conference with Labor Negotiators**

**Agency Designated Representative:**

**Neil MacGaffey**

**Employee Organization:**

**DCTU**

FULL BOARD OPEN SESSION

**X. Reconvene to Open Session – Virtual meeting.**

President Rochelle Carroll reconvened to Open Session at 6:51pm.

**A. REPORT OUT OF CLOSED SESSION**

Ms. Carroll reported there is nothing to report, and no action was taken.

**XI. Board Announcements**

- Dr. Appel wished everyone a happiest return of the New Year even though the return has been difficult due to Covid, but Discovery always manages to find its way through effectively. He is encouraged about the new budget and is looking forward to the new year.
- Mr. McKearney echoed the happy New Year considering the tough start of the year due to Covid. He visited the school on Monday, January 10 to observe the Covid test distribution and saw how parents were excited and thankful to receive those. He also visited the campus.
- Dr. Richison wished everyone a Happy New Year and thanked Mr. MacGaffey for getting the budget actuals ready and the work involved. She sends positive energy for things to get better each day. She appreciates everyone's hard work and wishes everyone to stay healthy.
- Mrs. Castorena wished everyone a Happy new Year. She also participated in the test kit distribution and was pleased. She appreciates everyone's hard work and seeing her son coming home happy and excited about school.
- She wished everyone a Happy New Year and thanked everyone for their hard work during pandemic challenging times. A shout out to an incredible teacher Mrs. Lopez for her hard work in creating Project Based Learning units for 5<sup>th</sup> grade in Spanish for the Dual Immersion program where the whole district benefits from her expertise, hard work and being creative. She is proud of Mrs. Lopez representing Discovery. She also congratulated Mr. MacGaffey on his appointment to the Instructional Quality Commission for the State Board of Education and his four-year term. Thank you, Discovery families and teachers, for your efforts and getting through mid-year testing. Looking forward to seeing the results and see how students are progressing.

**XII. Adjournment: 7:00pm**

*Motion: Appel*

*Second: McKearney*

*Vote: MCSU*

**The next regular meeting of the Discovery Charter School Board of Directors will be on Thursday, February 10, 2022, at 5:30pm.**

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Rochelle Carroll, Board President

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Neil MacGaffey, Secretary to the Board